



4728 Hedgemont Dr Phone: 314-416-2275 E-mail: hahma@qabs.com
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Writing Property Policies

This seminar will help staff learn to create on site policies required by most all affordable programs. Understanding Fair Housing and the 4350.3 handbook is the first step in creating policies in complete compliance. Create an Affirmative Fair Housing Marketing Plan you can not only get approved, but become a valuable marketing tool. Your residents will love you with Pet Policies that everyone can live with, Rent Collection Policies to help with accounts receivable and protect the owner when non payment occurs, and Community Policies that explain the rules of the property without legal jargon. And most importantly, learn to write a Resident Selection Criteria with all the HUD requirements that will enable you to choose the best residents possible!

Time: 9:00 a.m. – 4:00 p.m. (includes lunch)
Cost: \$99 members; \$120 non-members

July 23, 2008

St. Louis
RubinBrown
One North Brentwood Blvd.
St. Louis, MO 63105

July 24, 2008

Kansas City
Temple Heights Manor II
5440 Blue Ridge Cutoff
Kansas City, MO 64133

Please fill out the registration form below. We must receive your registration on or before July 18, 2008 to reserve your spot. Reservations must be cancelled within 48 hours of the program in order to receive a refund. For more than one registrant, please copy and submit one form for each person.

Name _____		
Property _____	Management Company _____	
Address _____	City _____	State _____ Zip _____
Phone _____	Fax _____	
Email Address _____		
Choose Meeting Location	<input type="checkbox"/> St. Louis	<input type="checkbox"/> Kansas City
Rate*	<input type="checkbox"/> \$99 Member Rate	<input type="checkbox"/> \$120 Non-member Rate
*For membership information or to join, please call 314-416-2275 or visit www.hahma.org .		

You may fax your reservation form in advance to 314-845-1891 to reserve your spot.
Please call 314-416-2275 with any questions.

Please make checks payable to HAHMA and send to:
HAHMA
4728 Hedgemont Drive
St. Louis, MO 63128

Please let us know if you require special accommodations.



We Do Business in Accordance With the Federal Fair Housing Law
(The Fair Housing Amendments Act of 1988)